

Tenderer's Checklist

Procurement procedure: EMSA/NEG/13/2018

Title: Provision of maintenance and training services related to EMSA's AED

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

| Document | Check |
|---|-------|
| Tenderer's offer | |
| Signed cover letter | |
| Legal entity form | |
| Financial identification | |
| Declaration of Honour (DoH) | |
| Statement of subcontracting / Joint offer <i>(if applicable)</i> | |
| Annex A – Price List of spare parts and products for EMSA's AED maintenance | |
| Annex B – Maintenance and training services | |

The Tenderer's Checklist and above mentioned documents shall be duly signed by the authorised representative.

The documents shall be scanned and submitted by e-mail to the following address:

neg132018@emsa.europa.eu before 20:00 hrs Lisbon time on **09/07/2018**. Please note that an original hard copy of the offer, including all accompanying documentation related to supporting the Declaration of Honour (DoH), may be requested from the company to whom the contract is awarded.

Date:

Signature:

Name, title: