

## Tenderer's Checklist

### Procurement procedure: EMSA/NEG/3/2019

### Title: Provision of Publications and Subscriptions

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

Document	Check
Tenderer's offer	
Signed cover letter	
Legal entity form	
Financial identification	
Declaration of Honour (DoH)	
Statement of subcontracting / Joint offer ( <i>if applicable</i> )	

The Tenderer's Checklist and above mentioned documents shall be duly signed by the authorised representative.

The documents shall be scanned and submitted by e-mail to the following address:  
**NEG32019@emsa.europa.eu** before 16:00 hrs Lisbon time on **17/02/2019**.

Date:

Signature:

Name, title: